



JAHANGIRNAGAR UNIVERSITY

SAVAR, DHAKA, BANGLADESH

No.Reg/Highersas/ 7459(60)

Date: 13/05/2025

Admission Circular

Full-Time MPhil/PhD Program (Session 2025-2026)

Application invited for admission in **full time MPhil /PhD** program in the following Departments and Institutes.

1. Faculties, Departments and Institutes:

- a) **Faculty of Mathematical and Physical Sciences:** (Department of Computer Science and Engineering, Mathematics, Physics, Environmental Sciences, Statistics and Data Science, Chemistry, Geological Sciences);
- b) **Faculty of Social Sciences:** (Department of Economics, Anthropology, Geography & Environment, Government & Politics, Public Administration, Urban & Regional Planning);
- c) **Faculty of Biological Sciences:** (Department of Botany, Zoology, Pharmacy, Biotechnology & Genetic Engineering, Biochemistry & Molecular Biology, Microbiology, Public Health and Informatics);
- d) **Faculty of Business Studies:** (Department of Accounting & Information Systems, Marketing, Management Studies);
- e) **Faculty of Law:** (Department of Law & Justice)
- f) **Institute of Business Administration (IBA-JU), Institute of Information Technology (IIT), Institute of Remote Sensing & GIS.**
- g) **Faculty of Arts and Humanities:** (Department of International Relations, English, History, Philosophy, Drama & Dramatics, Archaeology, Bangla, Fine arts);
- h) **Institute of Comparative Literature and Culture (ICLC).**

A. **Eligibility Criteria for Admission to MPhil Program Other Than Department of Geological Sciences and Departments/Institute Mentioned in (g) & (h) of 1.**

- i. Candidates must have first Division or GPA 4 in either of the SSC or HSC or equivalent examination and at least second division (50% marks) or GPA 3.5 (out of 5) in the other and
- ii. At least 55% marks or CGPA/GPA 3.5 (out of 4) in both Bachelor (Honors) and Master's degree; and
- iii. Candidates with required qualifications mentioned in clauses A(i) above and having MBBS (five years program) or equivalent degree from any medical college [recognized by the UGC and Ministry of Education, Bangladesh] may be allowed to take admission into the MPhil program in the Department of Pharmacy and Department of Public Health and Informatics.

B. **Eligibility Criteria for Admission to MPhil Program for the Departments and Institute Mentioned in (g) & (h) of 1.**

- i. A Second Division (50% marks) or GPA 3.50 (out of 5) in both SSC and HSC or equivalent examinations, and at least 50% marks in the aggregate or CGPA/GPA 3.00 in both Bachelor's (Honors) and Master's degree.
- ii. For admission to the MPhil program under the Department of Drama and Dramatics, applicants are required to have at least one published article related to Drama and Dramatics in a reviewed journal, and two (2) years of working experience at the International Theatre Institute (ITI) or any theatre group approved by Bangladesh Group Theatre Federation (in terms of acting, directing, writing screenplays, set designing, etc.), including second division/class (50% marks) or CGPA/GPA 3.25 in all examinations from SSC to Master's level.

N.B. One year study leave is compulsory for the researcher of MPhil degree which shall commence at the beginning of the course work.

C. **Eligibility Criteria for Admission to PhD Program Other than Departments and Institute Mentioned in (g) & (h) of 1.**

- i. A candidate holding an MPhil degree from any recognized university of Bangladesh or a Master's degree from any reputed foreign university shall be eligible to apply for admission in PhD program.
- ii. A candidate (a) having first division or GPA 4 either in the SSC or HSC examination and second division (50% marks) or GPA 3.5 in the other examination, and (b) having first class or GPA 3.50 in both of the Bachelor's (four years program) and Master's program in the respective/allied subject shall be eligible for admission into the PhD program.

- iii. A candidate holding a three years Bachelor's degree, must have, in all degree program ranging from SSC to Master's, at least three first division/class and a second division/class in another with a minimum of 55% marks.
- iv. A candidate with the required qualifications mentioned in clauses (i) and (ii)(a) of (C) above and having MBBS (five years program with 70% marks) or equivalent degree from any medical college [recognized by the UGC and Ministry of Education, Bangladesh] may be allowed to take admission into the PhD program in the Department of Pharmacy and Department of Public Health and Informatics.

D. Eligibility Criteria for Admission to PhD Program for the Departments and Institute Mentioned in (g) & (h) of 1.

- i. A person holding an MPhil degree from any recognized university of Bangladesh or a Master's from a reputed foreign university shall be eligible to apply for admission into the PhD program offered by Jahangirnagar University.
- ii. A candidate having first division or GPA 4 either in the SSC or HSC or equivalent examination and second division (50% marks) or GPA 3.5 in the other examination; and first class or CGPA/GPA 3.25 in either of the four years Bachelor's or Master's program in respective/allied subject and second class (50% marks) or CGPA/GPA 3.00 in the other - shall be eligible for admission into the PhD program.
- iii. A candidate holding a three years Bachelor's degree must have, in either of the SSC or HSC, a first division and a second division with a minimum of 50% marks in another; and, in either of the Bachelor's or Master's degree program, a first class and a second class in another with a minimum of 50% marks for admission into the PhD program.
- iv. For admission into the PhD program in the Department of Drama and Dramatics candidates are required to have at least two articles (related to Drama and Dramatics) published in a peer-reviewed journal and three years of working experience at the International Theatre Institute (ITI) or any theatre group approved by Bangladesh Group Theatre Federation (in terms of acting, directing, writing screenplays, set designing, etc.), including a second division/class (50% marks) or CGPA/GPA 3.25 in all examinations from SSC to Master's level.

N.B. For external candidates two (2) years and for internal candidates one (1) year study leave is compulsory for PhD program which shall commence at the beginning of the course work.

2. Application and Admission Procedure

Eligible candidates can apply by filling out the appropriate admission forms available at the university's website postgrad.ju-admission.com. Candidates from foreign countries can apply for any program following the same process. The grade equivalency of examinations of foreign candidates will be assessed according to the guidelines of University Grants Commission of Bangladesh. Decisions made by the university authority regarding the application of foreign candidates will be final.

a) Guideline for Submitting Primary Application

- i. Candidates will **register/sign up** themselves at admission website postgrad.ju-admission.com and then **log in** by creating their own username and password and submit their primary applications with uploading all necessary documents and payment by logging into the website. The candidate will obtain a printout payment receipt. This username and password will be kept by the candidate and will be required during the final admission process if selected.
- ii. The university authority will examine the applications and publish the final list of selected for admission. Selected applicants will be notified via notice in the website and SMS mentioned mobile number in the application.

b) Required Documents for Upload Along With Application

- i. Attested marksheets and certificates of all examinations.
- ii. Research proposal/synopsis signed by the candidate and supervisor.
- iii. The candidates who are currently in service must obtain a 'No Objection Certificate (NOC)' from their employer stating that they will be granted the necessary study leave in due time to join the full-time MPhil or PhD program.
- iv. The Candidates who obtained their last degree from any university other than Jahangirnagar University must upload an attested copy of migration certificate.

- v. Passport size photograph (300*300 pixel), digital signature of the candidate (300*80 pixel).
- vi. Recommendation letter from two renowned referees.

N.B. Incomplete and incorrect applications will be rejected. Each candidate can apply to only one program. Candidates who are already enrolled in any program will not be eligible to apply for any equivalent or higher programs.

c) Primary Application Fee

- ✓ For MPhil Program BDT. 1,000/- (For Foreign candidates USD 20) and
- ✓ For PhD Program BDT. 1,500/- (For Foreign candidates USD 25).

Candidates are required to pay (1.1% service charge applicable) through the online payment gateway and obtain the payment receipt which will be attached along with the admission form

d) Deadlines for the Admission Process

SL.	Activity	Timeline
1.	Online Primary application deadline	14.05.2025 - 31.05.2025
2.	The candidate/s recommended by the higher studies committee of Department will be sent to the concern Dean uploading meeting proceeding with comments.	01.06.2025 - 22.06.2025
3.	The application/s recommended by the higher studies committee of Department will be sent to Higher Studies and Scholarship Section of Registrar office by the Dean with comments.	01.06.2025 - 24.06.2025
4.	The application/s recommended by the higher studies committees of Institute/s will sent to Higher Studies and Scholarship Section of Registrar office uploading meeting proceeding with comments.	01.06.2025 - 24.06.2025
5.	List of the finally selected candidates by the Central Higher Studies and Scholarship committee will be published.	25.06.2025 - 12.07.2025
6.	Online admission process completed by the candidates.	13.07.2025 - 31.07.2025
7.	Recommend and forward candidates admission form by the concern Department/s and Institute/s for final admission.	01.08.2025 - 03.08.2025
8.	Recommend and forward candidates admission form by the concern Dean for final admission.	04.08.2025 - 05.08.2025
9.	Complete Online admission process and Send SMS to candidates to print Admission Form by the Deputy Registrar, HSSS.	06.08.2025 - 09.08.2025
10.	Submission of hard copy of Admission Form with all the necessary documents to the respective Department/Institute by the candidate/s.	06.08.2025 - 11.08.2025
11.	Hard copy of Admission Form with all the necessary documents & Signature sent to the respective Dean Office by the Department.	06.08.2025 - 13.08.2025
12.	Hard copy of Admission Form with all the necessary documents & Signature sent to Deputy Registrar, HSSS.	06.08.2025 - 15.08.2025
13.	Course work start	01.09.2025

e) Admission Guideline

- i. Candidates have to **log in** to the university admission website **postgrad.ju-admission.com** using the Username and Password created during the primary application process.
- ii. Candidates may re-upload the related documents uploaded during primary application if any amendments are deemed necessary.
- iii. The research proposal or synopsis must be signed by both the supervisor and the applicant.
- iv. Candidates finally selected for admission have to pay BDT. 29,600/- (For Foreign candidates USD 400) for PhD and BDT 22,100/- (For Foreign candidates USD 300) for the MPhil program through the online payment gateway (1.1% service charge applicable). The money receipt must be retained by the candidate. Teachers and officers of Jahangirnagar University will not be required to make any payment for admission fee.
- v. The university authority will examine the applications and notify the selected and valid candidates via SMS to print out the admission form. Then the printed application form must be submitted to the respective Department/Institute in due time to complete the admission procedure.

f) Guideline for Submission Hard Copy of Admission Form

Candidate must attach the following documents with the hard copy of admission form for submitting to the concern department/ institute:

- i. Attested Marksheets and Certificates of all examinations.
- ii. Research proposal or synopsis (two sets) signed by candidate and supervisor in A4 size paper.
- iii. The candidates currently in service must attach 'No Objection Certificate (NOC)' from employer stating that he will be granted necessary study leave in due time to join the full-time MPhil or PhD program.
- iv. Candidates who obtained their last degree from any university other than Jahangirnagar University must submit an attested photocopy of migration certificate.
- v. Money receipts of primary application and final admission.

N.B. Original marksheets and certificates must be presented during submission of hard copy for inspection by university authority.

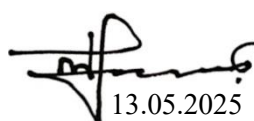
Signed/-Lutfor Rahman Arif
Deputy Registrar (Higher Studies and Scholarship)

No.Reg./Highersas/7459(60)

Date: 13.05.2025

Copy sent for kind information and necessary action to:

1. Pro-Vice-Chancellor (Academic /Administration), JU, Savar, Dhaka.
2. Treasurer, JU, Savar, Dhaka.
3. All Deans, JU, Savar, Dhaka.
4. Director, IQAC/Student Welfare and Counseling Centre, JU, Savar, Dhaka.
5. Registrar, JU, Savar, Dhaka.
6. All Provosts, JU, Savar, Dhaka.
7. Proctor, JU, Savar, Dhaka.
8. Chairman, all Departments /Director, IBA-JU/IIT/ICLC/IRS&GIS/, JU, Savar, Dhaka.
9. Teacher-in-Charge, ICT Cell, JU, Savar, Dhaka (Requested to publish in the Notice on University website).
10. Director (Acting), Public Relation Office, JU, Savar, Dhaka (Requested to circulate the Notice in all necessary pages).
11. Secretary to the Vice-Chancellor, Deputy Registrar, Office of the Vice-Chancellor, JU,Savar, Dhaka. (for kind information of Honorable Vice-Chancellor).
12. Manager, Agrani Bank PLC, JU Branch, Savar, Dhaka.
13. President/Secretary, Teachers Association, JU, Savar, Dhaka.
14. President/General Secretary, Officers' Association, JU, Savar, Dhaka.
15. President/General Secretary, Journalists Association, Press Club, JU, Savar, Dhaka.



13.05.2025

Lutfor Rahman Arif
Deputy Registrar (Higher Studies and Scholarship)